

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS

APRIL 10, 2017

****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on April 10, 2017 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

PRESENT: George Andrejko, George Bowers, Russell Davis, William Howatt, Ronald Krushnowski, Jeffrey Lewis, Albert Bagusky.

ANNOUNCEMENT

The July 2017 meetings are rescheduled as follows: A Work Session will be held on Monday July 10th at 6 pm with another Work Session to be held on July 17th at 6:30 pm followed by the Business Meeting at 7 pm. The Township Secretary will advertise this schedule accordingly.

Bob Burns, 3 Scureman Street addressed the Board regarding Fellows Avenue and Colley and Delaney Street #14 on agenda.

DEPARTMENT REPORTS

SECRETARY'S REPORT

Motion by Andrejko, secc. Davis that the Secretary's Report for the month of March 2017 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on March 6, 2017 and March 13, 2017 to discuss personnel and possible litigation. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

MANAGER'S REPORT

Motion by Andrejko, secc. Davis that the Manager's Report for the month of March 2017 be accepted and filed. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Andrejko, secc. Davis that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of March 2017 be accepted and filed. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

TREASURER'S REPORT

Motion by Andrejko, secc. Davis that the Treasurer's report for the month of February and March 2017 be accepted and filed. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

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MINUTES OF MEETING OF MARCH 13, 2017

Motion by Andrejko, secc. Davis that the minutes of the meeting of March 13, 2017 be accepted and filed. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

LIST OF BILLS

Motion by Andrejko, secc. Davis that the list of bills for the month of March 2017 be accepted and filed. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

PRIOR APPROVAL OF BILLS

Motion by Andrejko, secc. Davis that the proper officers are authorized to pay payroll and those bills at a discount or that accrue a penalty between meetings. Bills paid by this procedure will be presented at the next meeting. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

COMMUNICATIONS

Motion by Andrejko, secc. Davis that the communications for the month of March 2017 be accepted and filed. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Andrejko, secc. Davis that Mike Graboske, Ben Hultz, Dillon Ropetski, Marc McEvoy, Richard Colarusso, Patrick Wallace & Thomas Tryba be hired as a temporary laborer in the Public Works Department effective April 17, 2017 to May 16, 2017 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Andrejko, secc. Davis that Raymond Masher, John Marczak, Dwayne Taggart, Joseph Temarantz, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels and Dan Harkenreader be hired as temporary as needed drivers in the Hanover Township Fire Department at Stations #2, #5 and #6 effective April 17, 2017 to May 16, 2017 at a rate of \$12.00 per hour for a maximum of twenty (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

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REQUEST TO ATTEND TRAINING – POLICE DEPARTMENT

Motion by Andrejko, secc. Davis to approve the request per the Chief of Police Albert Walker for Officer John VanWhy to attend the PA Gang Training Conference in State College, Pa from May 9 to May 11, 2017 at a total cost of \$260.00. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

AUTHORIZATION – APPRAISAL OF CROSSROADS SHOPPING CENTER, LLC PROPERTY

Motion by Andrejko, secc. Davis to authorize Nasser Real Estate & Appraisals, Inc., Certified Commercial Appraiser, to conduct an appraisal and fair market value report in the not to exceed amount of \$2,750.00 on the Crossroads Shopping Center (PIN #25-I9NW4-002-008-000) and that the Chairman is authorized to sign the contract. This is in reference to an assessment appeal and costs will be shared with the Hanover Area School District. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis, secc. Davis to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2017-08, 09 and 10 for various projects including Street Restoration Projects and Grant Administration in the amount of \$4,549.27. These will be paid through various funds and grants including Liquid Fuels Funds. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

INVOICE – VARALY ASSOCIATES

Motion by Lewis, secc. Davis to authorize the payment of Invoice 1 in the amount of \$2,000.00 to Varaly Associates for service related to the updating of the Hanover Township Subdivision Land Development Ordinance. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

INVOICES – RELATED TO THE PLOWING AND SNOW REMOVAL FOR WINTER STORM STELLA

Motion by Lewis, secc. Davis to authorize the payment of the following invoices in relation to the plowing and snow removal under the Declaration of Emergency for Hanover Township approved on March 13, 2017 for Winter Storm Stella:

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1. Sagers Service Center	\$6,500.00
2. Redmond Logging & Excavating	\$11,562.50
3. John P. Halliday Trucking, Inc.	\$25,415.00
4. Hanover Nursery	\$4,715.00
5. Joe Pascucci	\$3,187.50
6. Valley Pools	\$2,025.00
7. Chris Weaver	\$810.00
8. H&R Hauling	\$600.00

Total amount for contracted services is \$54,814.50 and will be paid through a cash reserve. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

INVOICE – BHW INSPECTIONS, LLC

Motion by Lewis, secc. Davis to approve Invoice No. H17001 in the amount of \$9,824.50 to BHW Inspections for plan reviews on 6 new projects within Hanover Township. This is a payment on a new revenue stream for Hanover Township for plan review fees. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

SALE OF PROPERTY – DELANEY STREET BUILDING

Motion by Lewis, secc. Davis to authorize the sale of the Hanover Township owned building at the end of Delaney Street near the levee to the Luzerne County Flood Protection Authority in the amount of \$7,500.00. This building will be restored by the Authority and used for Flood Protection Services. The sale is contingent on the final structural inspection and Hanover Township passing an Ordinance authorizing the sale. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

2017 HANOVER TOWNSHIP MULTI MODAL GRANT FUND PAVING PROJECT

Motion by Lewis, secc Davis that based upon the recommendation of the Township Engineer, to award the 2017 Multi Modal Fund Project which consists of the Base Bid, Add Alternate No. 1 and Add Alternate No. 2 to the low bidder American Asphalt in the amount of \$278,959.00 and that the Chairman is authorized to sign any and all related documents. This grant project provides restoration of Delaney and Colley Streets with alternates added for ADA Ramps and extended paving on Delaney Street. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

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2017 HANOVER TOWNSHIP LIQUID FUELS PAVING PROJECT

Motion by Lewis, Davis that based upon the recommendation of the Township Engineer, to award the 2017 Liquid Fuels Paving Project which consists of the Base Bid only to the low bidder Pennsy Supply in the amount of \$101,652.00 and that the Chairman is authorized to sign any and all related documents. This project provides restoration to Oaklawn Avenue and South Regent Street (between South Main & Oxford Streets). On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

SOLOMONS CREEK INTERCEPTOR REPAIR & RESTORATION GRANT PROJECT

Motion by Lewis, secc. Davis based upon the recommendation of the Township Engineer, to award the televised inspection consisting of the Base Bid, Add Alternate No.1 and Add Alternate No. 2 to the low bidder to Mobile Dredging and Video Pipe Inc. in the amount of \$6,820.00 and the Chairman is authorized to sign any and all related documents. This will allow for video inspection of approximately 1920 linear feet of the 39 inch sewer line. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

SEWER CONVEYANCE CAPACITY APPROVAL

Motion by Davis, secc. Andrejko that upon the recommendation of the Township Engineer, to approve the following sewer conveyance capacity request for: West Axis Inc. trading as Blue Apple Gas Station and that the Chairman is authorized to sign the approval on behalf of Hanover Township. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

AUTHORIZATION - SUBMIT PAYMENT REQUEST TO USDA & PAY APPROVED INVOICES FOR THE NEW FIREHOUSE

Motion by Davis, secc. Andrejko that based on the recommendation of the Project Architect/Engineer Quad III Group, to submit Payment Request No.7 for General Construction, Electrical Construction, Sitework Construction and Mechanical Construction in the amount of \$168,277.78 to the USDA for review and approval, that the Chairman is authorized to sign the payment request and the Township Manager be and is hereby authorized to pay the USDA approved invoices from the Firehouse Construction Account. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

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RESOLUTION 008-2017 – DEDICATION OF THE 1979 HAHN PUMPER TRUCK

Motion by Davis, secc. Andrejko to approve Resolution No. 008-2017 dedicating and transferring the 1979 Hahn Pumper Truck to the Schuylkill Historical Fire Society. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

ADD ON MOTION:

Motion by Lewis, secc. Andrejko to authorize the waiver of pave cut fees to UGI Utilities for the gas line replacement repair project located in Marion Terrace. Those streets will be restored from curb to curb. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

ADJOURNMENT

Motion by Lewis, secc. Andrejko to adjourn the meeting. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

Donna M. Makarczyk, Secretary